

# SCHOOL LOCKDOWN CLOSURE

## Protocol for Remote Learning

### Remote Home Learning expectations

#### What every child/parent/carer does:

- Logs on daily to their year group's Home Learning page on the school website.
- Completes one Maths, one English, one phonics or spelling and two lessons from other subjects **every day**
- Plays the daily lesson video provided **every day**, pausing if needed
- Completes the work for their lessons in a note book or on a piece of paper where appropriate.
- Takes a photo/scans with a mobile one piece of work from that day and sends it to their teacher via year group email.

#### What every teacher does:

#### DAILY EXPECTATIONS

- Records daily video/ audio lesson for the subject as agreed within year group bubble a day in advance. To be uploaded the night before it is needed but at the very latest by 8.30am following day.
- Provides daily Maths, English, phonics or spellings lessons or activity as above – not to be dependent on having to print any resource
- Be available between 1-2pm to respond directly to emails from parents/pupils
- Respond to pupils' comments and give feedback on work from each day via email. Edit the contact tracker accordingly.
- Posts examples of work emailed in, on to webpage on the separate signpost 'Learning at Home'

#### WEEKLY EXPECTATIONS

- As well as Maths, English, Phonics and Spelling, provide at least another 10 activities across a range of subjects by 8:30 Monday morning at the latest. (The exception to this being if you are uploading your own video lesson)

- Upload the week's work by 8:30am at the latest on Monday morning, if using Pre-recorded resources such as Oak Academy and BBC Bitesize.
- At least weekly contact with parents to discuss the home learning (this can be by email or phone)
- Complete tracker/contact sheet which includes when pupils have submitted work (include a summary of the conversation reference update 18<sup>th</sup> Jan)
- Paper packs provided by 8.30 every Monday morning for pupils who don't have devices and/or internet
- Remove all weekly work at the end of the week.

### **What support staff do:**

- Help to create packs of work for pupils to complete if children are unable to access the internet.
- Support teacher when necessary to respond/check in with pupils.
- Support teachers with giving feedback to pupils work submitted by email and MyMaths
- Record (audio or video) stories for class to listen to online.
- Inform Year group lead of CPD undertaken
- Level 3 TAs to be included in planning learning activities as directed by class teacher

### **Resources:**

- White Rose
- Oak Academy
- My Maths
- BBC Bitesize
- Oxford Owl
- Spelling Shed
- BBC weekly learning TV grid (if adding to your page, put at the bottom of your learning page)

**NB: If in school working with Key Workers' and Vulnerable children, expectations do not apply.**

**20/1/21**

Welcome to the Home Learning page for Year... During the school closure, you can expect daily maths, English and SPAG/phonics tasks. Some tasks will be pre-loaded for the week but you can expect daily tasks to be uploaded by 8:30am at the latest on the day they are needed (unless there are technical difficulties!).

There will also be a range of tasks from other subject areas. Children can choose what order they do these other tasks in. We recommend doing two of these additional tasks each day.

You can expect regular contact from a member of staff during the school closure. This may be by email, Marvellous Me or by phone. If the member of staff is calling from their own phone it will be a withheld number.

Staff will check and respond to the year group email regularly and a member of staff will be available to respond directly between 1 and 2pm, Monday-Friday.

**Please email a photo of a piece of work your child has done each day to the year group email: [reception@dovecote.school](mailto:reception@dovecote.school)**