



Children First

Dovecote Primary School

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Monday 15th May 2017

Kingswood

Dear Families,

I am writing to you to update you with some details regarding our Kingswood Residential next academic year (February 2018). There will be a meeting on Monday 22nd May at 3.30 in the School Hall. This is for any parents/carers of pupils who are *currently* in Years two and three who are interested and would like to know more details before committing. Please note, attendance or non-attendance at the meeting will not affect your child's opportunity to secure a place on the residential; it is purely for information sharing.

There are a limited number of place available and these will be allocated on a first come first serve basis following the procedure below:

Paying a deposit to secure a place:

- A deposit of £50 can only be paid in cash/cheque at the school office.
- Payments will only be accepted FROM MONDAY 5th JUNE.
- Any attempts to pay before this date will be returned
- Once you have paid your deposit you will be given a payment book
- The school is merely acting as the agent for the Kingswood Company.
- Like all companies, failure to keep up with the payments may lead to your child losing their place
- It is Kingswood who require payments at set times

I hope this clarifies the situation. If you require further information, please do not hesitate to pop into our school office.

Many Thanks

Rebecca Maltby